

**THE CLEVELAND  
ORCHESTRA**  
FRANZ WELSER-MÖST  
MUSIC DIRECTOR

Date of Application:  
\_\_\_\_\_

**Internship Application**

*The Cleveland Orchestra welcomes students enrolled in degree seeking programs as applicants to its internship programs. TCO internships are designed to introduce talented young adults to the professional environment of orchestra management and to foster an ongoing relationship with the musical arts.*

**I am interested in an internship in (circle):**

Archives

Education & Community Outreach

Orchestra Operations

Sales & Marketing

Other Dept \_\_\_\_\_

for:

**SUMMER**

**FALL**

**SPRING**

**20\_\_\_\_\_**

**PERSONAL INFORMATION**

**Name**

Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

**Address**

Current Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Contact**

E-Mail: \_\_\_\_\_

Cell: (\_\_\_\_\_) \_\_\_\_\_ Home: (\_\_\_\_\_) \_\_\_\_\_

**EDUCATION**

**High School**

Name and Location of School: \_\_\_\_\_

Graduation Year: \_\_\_\_\_ Grade Point Average: \_\_\_\_\_

**College**

Name and Location of School: \_\_\_\_\_

Major: \_\_\_\_\_ Minor: \_\_\_\_\_

Graduation Year: \_\_\_\_\_ Grade Point Average: \_\_\_\_\_

**PREVIOUS EXPERIENCE**

Please list up to three (3) on or off-campus work or volunteer experiences. Include duties, special projects, etc.

Location: \_\_\_\_\_

Dates: \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

Position Title: \_\_\_\_\_

Supervisor Name/Title: \_\_\_\_\_

Position duties and responsibilities:

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Location: \_\_\_\_\_

Dates: \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

Position Title: \_\_\_\_\_

Supervisor Name/Title: \_\_\_\_\_

Position duties and responsibilities:

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Location: \_\_\_\_\_

Dates: \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

Position Title: \_\_\_\_\_

Supervisor Name/Title: \_\_\_\_\_

Position duties and responsibilities:

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**ADDITIONAL EXPERIENCE**

Please tell us any other experiences or qualifications you have that enhance your candidacy.

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## **ESSAY QUESTION**

*Answer and submit as part of the application document; 250 word maximum.*

Explain why you are interested in this internship at The Cleveland Orchestra. Why does the Orchestra particularly interest you and what do you hope to gain from this experience?

## Recommendation Letter

*Please include one letter of recommendation. The recommendation may be written by a professor, academic advisor, or program advisor.*

## Signature

I understand that this is an unpaid internship and that I am responsible for my own transportation. My signature below constitutes my certification that all of my responses on this application are true and complete.

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Applicant's Signature

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Date

### **Please submit all application materials to:**

Lisa Saneda, Human Resources Associate  
The Cleveland Orchestra  
Severance Hall  
11001 Euclid Avenue  
Cleveland, OH 44106

[lsaneda@clevelandorchestra.com](mailto:lsaneda@clevelandorchestra.com)

216-231-7577

This application may be scanned and submitted electronically.

Incomplete applications will not be processed.